

## WELCOME NOTE

### Message from Grainne & Fiona

A big thank you to all who attended our 1<sup>st</sup> PTA Meeting for the new term. There was a huge turnout and unfortunately we did not get all the attendee names therefore we will not be able to include attendee's in the Sep Minutes.

We would like to welcome all new Junior Infant Parents/Guardians to the PTA and hope to see many of you return throughout the course of the term/School year.

Our teacher representative this year will be Monica & Eva so a big welcome to you both also.

Thank you to all 2017/2018 Task Owners outlined below and to all volunteers.

Thank you to all 2017/2018 Class Reps outlined below for your support this coming year.

Grainne & Fiona are always contactable so please feel free to reach out to us direct at anytime. Grainne 087-1708088, Fiona 087-7374242.

Please remember to connect with your class WhatsApp group for all information provided from the school & the PTA.

#### **It is advised to use the below policy guidelines when using social media.**

- Use respectful, responsible behaviour online that you are expected to follow offline.
- Treat social media carefully.
- Encourage positive, constructive discussions.
- Complaints should be raised through the appropriate channels at the school ie Teacher, Principal if you see threatening/bullying, inappropriate, or harmful content (images, messages, posts) .
- Be cautious to protect the safety of yourself and others.
- You may use photos and video (products, etc.) that are available on the school's website.
- It is not acceptable to post pictures of students without the expressed written consent of their parents.

Best Regards

Grainne Wilson & Fiona Murphy



## PTA

<b>Date &amp; Time:</b>	<b>26th Sep 2017 @ 19.30hrs</b>
<b>Location:</b>	<b>LE CHEILE ETNS SCHOOL HALL</b>

### Attendees

Name	Name	Name
Apologies	Caroline Brennan	Jeff Sweetman
Fiona Rock	Janet Johnston	Caroline Nowell

### Agenda

Item	Subject	
1	PTA Roles.	
2	Class Reps.	
3	Pupil Insurance.	
4	Catholic Association.	
5	Bus Duty.	
6	2018 Book Fair.	
7	Fund Raising.	
8	Library Books.	
9	Cyber Bullying.	
10	Senior School Yard	
11	Activities during school hours.	
12	Facebook Page	

## Minutes

Item	Main Points, Conclusions / Discussions, Decisions, Next Steps	
1	All task owners outlined below have agreed to continue their roles until June 2017.	
2	Class reps outlined below . A volunteer is still required for Sinead's 4 <sup>th</sup> Class.	
3	Pupil Insurance online system working extremely well and communication regarding closing date provided.	
4	Catholic Association team confirmed start date for Faith Formation classes on 2 <sup>nd</sup> Oct @ 15.15hrs.	
5	Kirsten still requires volunteers on an ongoing basis. Please contact her direct on 087-9687134.	
6	Book Fair Dates confirmed for Thurs 8 <sup>th</sup> , Friday 9 <sup>th</sup> & Saturday 10 <sup>th</sup> March. PE Hall. More details to follow closer to the time.	
7	Fundraising events to be confirmed and all ideas welcome.	
8	It was suggested that 6 <sup>th</sup> class children could help with the maintenance of the Library. Donations of good condition books welcome from 3 <sup>rd</sup> class age & upwards to enhance choice for our students.	
9	Cyber Bullying talk to be confirmed by the school. It was suggested a separate talk for the parents on this subject so they can also be made aware of the content the children were also advised.	
10	A wonderful suggestion was made regarding decorating the senior school yard. Many volunteers came forward and if agreed a committee will be formed for this task. This will be advised in due course.	
11	Question regarding paid activities during school hours. If parents are not in a position for pay towards these events how does that affect the child. To be confirmed.	
12	Facebook page is Parents le Cheile.	

<b>Next Meeting:</b>	<b>TBA – NOV 2017</b>
<b>Location:</b>	<b>LE CHEILE ETNS SCHOOL HALL</b>

## PTA Events & Task Owners for Term 2017/2018

Event	Date Agreed (Y/N)	Task Owner	Additional Request
Social Media/Facebook	Sep 17	Tess & Jenny	
Santa – Sean Callan	22 <sup>nd</sup> Dec	Fiona Murphy	
Treasury	Sep 17	Genevieve Damron	
ASA's – Term 1	Dates TBA	Patricia Ryan	Volunteers Required
Bus Duty	Sep 17	Kirsten Feehan	Volunteers Required
School Disco	June 18	Janet Johnston	Volunteers Required
Book Fair	March 2018	Sharon Hanaway	Volunteers Required
Public Insurance	30 <sup>th</sup> Sep 17	Lesley McCann	
Book Rental Scheme	Completed	Janet Johnston	Volunteers Required
PR & Website Administrator	Sep 17	Orla Flynn	

## Term Meeting Calendars – Aligning Communication Flow

Month	Meeting Type	Date of Meeting
September 2017	PTA	26 <sup>th</sup> Sep 17
September 2017	BOM	27 <sup>th</sup> Sep 17
November 2017	PTA	TBA
November 2017	BOM	TBA
January 2018	PTA	TBA
January 2018	BOM	TBA
February 2018	PTA	TBA
February 2018	BOM	TBA
March 2018	PTA	TBA
March 2018	BOM	TBA
May 2018	PTA	TBA
May 2018	BOM	TBA
June 2018	PTA Final	TBA

## 2017/2018 Class Rep's

Class	Teacher	Rep	Teacher	Rep
<b>Junior</b>	Arianna	Tricia McDonald	Emma	Shirley & Lorraine
<b>Senior</b>	Clodagh	Caroline Brennan	Sorcha	Sharon Hanaway
<b>1<sup>st</sup></b>	Rachel	Andrew White	Nicola D	Rona Hughes
<b>2<sup>nd</sup></b>	Eva	Louise Carolan	Elaine/Claire	Kirsten Feehan
<b>3<sup>rd</sup></b>	Monica	Eimear Bermingham	Laura	Denise Levins
<b>4<sup>th</sup></b>	Heather	Stephanie Phillips/Stella Bowe	Sinead	TBA
<b>5<sup>th</sup></b>	Fiona O'C	Aileen Murphy	Maureen	Janet Johnston
<b>6<sup>th</sup></b>	Susan	Tracy Keogh	Aidan	Sonia Cole

## PTA MEETING NOTES

## School Calendar 2017/2018

### Appendix A: Standardised school years 2017/2018 onwards

The following are the agreed arrangements in respect of the standardisation of the breaks at Christmas, Easter and mid-term in the first and second terms for the school years 2017/18, 2018/19 and 2019/20:

#### School Year 2017/18

##### October 2017 mid-term break

All schools will close from **Monday 30<sup>th</sup> October 2017 to Friday 3<sup>rd</sup> November 2017** inclusive.

##### Christmas 2017

All schools will close on **Friday 22<sup>nd</sup> December 2017**, which will be the final day of the school term.

All schools will re-open on **Monday 8<sup>th</sup> January 2018**.

##### February 2018 mid-term break

All primary schools will close on **Thursday 15<sup>th</sup> February 2018 and Friday 16<sup>th</sup> February 2018**. (Primary schools may use 3 discretionary days to extend this break to an alternative option of a 5 day break for the period from **Monday 12<sup>th</sup> February 2018 to Friday 16<sup>th</sup> February 2018** inclusive unless changes are required as part of contingency arrangements to make up for time lost due to unforeseen school closures.)

Post-primary schools will close from **Monday 12<sup>th</sup> February 2018 to Friday 16<sup>th</sup> February 2018** inclusive unless changes are required as part of contingency arrangements to make up for time lost due to unforeseen school closures.

Where contingency arrangements are required a school authority may reduce the length of the February mid-term break by remaining open up to and including **Wednesday 14<sup>th</sup> February 2018**.

##### Easter 2018

All schools will close on **Friday 23<sup>rd</sup> March 2018**, which will be the final day of the school term, unless changes are required as part of contingency arrangements to make up for time lost due to unforeseen school closures. Where contingency arrangements are required a school authority may reduce the length of the Easter break by remaining open up to and including **Wednesday 28<sup>th</sup> March 2018**

All schools will re-open on **Monday 9<sup>th</sup> April 2018**.