**To:**

**Cc:**

**Bcc:**

**Subject:**

**Message Subject Line** - Madi Genovese - Moving On

Dear Peter,

I have news to share! I am leaving my job at Calder Bates on August 1st. Though I will miss working with you and the rest of the team, I am excited to be starting a new position with Jones Mathias and Company in September.

I very much appreciate the support and friendship you have provided me over the years. I hope we can stay in touch even though we won't be working closely together.

My personal email address is madi.genovese@email.com and my phone number is 612-646-2424. I believe we are already connected on LinkedIn.

Thanks again for everything,

Madi